

**Saturna Recreation & Cultural Centre Society
Director's Meeting Minutes,
January 18th, 2016, Rec Centre Lounge**

Members Present: Paul Brent, Larry Peck, Ingrid Gaines, melanie Gaines, Peggy Warren, Bill Schermbrucker, Linda Cunningham

Regrets: Eva Hage

Meeting call to order at 7pm

Approve Agenda

Additional items under Other Business- Treadmill, Generator, Front door, Showers; Under New Business - Fire and safety
Amended agenda was approved by concensus.

Approval of November 16th, 2015 minutes

Motion: by Ingrid/Linda, to approve Nov. 16, 2015 minutes.

Carried

Committee Reports:

- **Finance** report was presented by Peggy. Income is down at the moment as membership renewals are due and most of the MOU's have yet to come in for this fiscal year. Hydro is at a reasonable level for this time of year. Balance at Dec. 31, 2015 in chequing = \$29,045; in capital account=\$118,580
- **Entertainment and Events:** The Christmas Open House attendance was down somewhat due to the memorial event that afternoon.
New Years Eve event was a success. Suggestion to have Hubertus cater again next year (he is willing). Accounts not completed yet but probably break even or small profit. Some community dissatisfaction expressed relating to ticket sales process. Suggest slight raise in ticket prices and specific date and time for tickets to be available next year (as is done with the Candlelight Dinner). Bill suggested a letter of thanks to Hubertus and Jamie for catering the New Years eve dinner. He will do that.

Valentines Day - Craig Robinson will do the music for this event on Saturday, Feb. 13. Eva will submit and ad to the Scribbler.

The **Pig BBQ** will be Mr. Music's last event and there was discussion about working together with several other organizations to have some recognition for all his years of community entertainment. Ingrid will speak with Kathy to determine an appropriate recognition.

- **Operations: Larry** has done research on the geothermal and the pump panel seems to be at fault. Roy Harvey was recommended as the person to contact about this.

Machinery in the exercise rooms, specifically the rowing machine, needs to be checked. Lights - in various areas (foyer, lounge, and above the bar) needing replacement were identified. Bill House has arranged lights in the foyer and Brent has some halogen replacement lamps. The Main entry door needs some adjustment. There was a suggestion that the electric outlet at the tree, which gets driven into at regular intervals, could be connected below ground level and protected with a cover, similar to those used for water meters.

- **Communication** - is now coordinated with Rae who is doing the social media elements. Eva will continue with Scribbler submissions.

Other Business

- **Treadmill** - the old treadmill is close to dead so will be removed. The new treadmill will be moved from the stage and put into the exercise room. This will take several people.
- **Generator** - The generator is working fine. There is a buildup of leaves and other residue behind it which interferes with proper closure of the door. **Paul** will look at it and do, or arrange for it to be done if more complex.
- **Front door code** will be changed on Feb 1, 2016 as will the one to the exercise room (**Melanie**).

New Business:

- Cine-Club request for funding to help defray their costs of bring in quality films for the community to enjoy.

Motion: by Melanie/Bill that SRSC donate \$250 to the Cine Club. **Carried**
The cheque should be issued to the Saturna Community Cub.

- Totem in lounge - Melanie shared that she has received a suggestion that the totem carved by Tom Dukette (sp?) which was donated by Rick Meyer does not indicate any acknowledgment of the artist who carved the totem. The person who raised the issue is prepared to have an additional plaque made.
- Fire Alarm System - **Peggy** pointed out that the fire alarm system has not been monitored by the contracted company for 2 1/2 years. In March when Four Seasons come over to do checks on other island business alarms, she will ask them to do the alarms at the Rec Centre as well.
- Burning barrel has been moved but needs the top cut off and an expanded metal cover put on to catch sparks and ash. Moss on roof has been partially removed. **Melanie** indicated that the Gaines family will look after both of these items. John has something to remove the moss but will need someone else to assist/be present when it is being done.
- Clutter - **Larry** suggested that the Mechanical and Electrical rooms have a lot of storage items which could be a hazard. A work committee may be needed to clear it out.

Next Meeting: February 15th, 2016 at 7:00 pm
(Bev & Linda will be away so someone else will need to do minutes.)

Meeting Adjournment at 7:54 pm.