

**Saturna Recreation & Cultural Centre Society
Director's Meeting Minutes,
November 23rd, 2016, Rec Centre Lounge**

Members Present: Melanie Gaines, Linda Cunningham, Bill Schermbrucker, Ingrid Gaines, Raeanne House, Peggy Warren

Regrets: Paul Brent, Eva Hage, Norm Amundson

Meeting call to order at 19h07

Approval of Agenda at 19h07

Approval of September 19th, 2016 minutes at 19h08

Committee Reports: 19h08

Finance:

Review of Financials:

- We are in a negative flow but it is that time of year when we do not have a lot of income coming in. This should balance within the coming months.
- We have not had a negative balance at year end over the past five years.
- No need to up our membership fee.

Entertainment & Activities:

- Halloween was well received.
- Open house on Dec 17th and New Year's plans are well underway. Need to be preemptive in the set-up of the Open House. Saturna Singers are potentially going to be involved in the Open House.

Operations:

- Geothermal is operating at 40% and the reason is because we are awaiting parts. Mechanic from Salt Spring says it wasn't initially hooked up properly. He showed us how to work it properly and we are on track to make it work for us. A manual, created by Paul, is almost complete.
- We need to fill the diesel for the generator. 60% is usually paid by Emergency Services. Andrew Money says he can no longer help with this. Ian Gaines will now handle it.

Communications:

- Rae needs to spend some time on the website and posting financials and minutes. Also events need to be posted.

Other Business: 19h34

- Joanne and Melanie will be decorating the lounge for the Open House on Wednesday, Dec 7th if anyone wants to help.
- All present members will stand, but Linda and Ingrid will step down if people come forward to join.

New Business: 19h38

- We need to send out announcements about the AGM and it needs to go out at least three weeks prior therefore we have to move the date to December 17th at 11am.
- For three years we have not had a monitored alarm, yet we have been paying approximately \$400 a month for the service. The alarm panel in the electrical room burst and was then replaced. Unfortunately this panel is deemed inadequate by Four Seasons. They have quoted \$4,000 to install a monitored alarm system and monitor it. The breakdown is approximately \$3,000 in parts and \$360 a year to monitor.
- Community Wellness Grant. Interest that we should apply for it. Problem is that it has to be in by the 14th of Dec. Aleah has a recommendation for the 100th anniversary of the Lions Club (Centennial Project) to get the front lot of the Medical Clinic paved and maybe we could link this with the Wellness Grant. Linda and Peggy will apply for the Community Wellness Grant.
- Bill put up the no smoking signs and the one in the men's bathroom has been taken.

Next Meeting:

AGM - Saturday, December 17th, 2016 at 11h00 am

Meeting Adjournment at 20h11 pm

Minute Taker: Crystal Sevigny

DATE OF COMPLETION: December 2nd, 2016