

**Saturna Recreation & Cultural Centre Society
Directors Meeting, May 19, 2014, Rec Centre Lounge**

Members Present: Paul Brent, Eva Hage, Peggy Warren, Bill Schermbrucker, Ingrid Gaines, Linda Cunningham, Melanie Gaines

Activity Coordinator: Fred Shadian

Regrets: Larry Peck, Andrew Money

Call to order at 7:05 pm.

Approve Agenda- additions under Operations: outdoor cleanup; annual kitchen cleanup; New Business: kitchen equipment

Motion: Moved & second (Linda/ Ingrid) approval of amended agenda.
Carried.

Approval of Minutes of the April 21st, 2014 Director's meeting

Motion: Moved & Seconded (Eva/Linda) approval of April minutes. **Carried**

Committee Reports:

- Operations - Outdoors: Andrew Money not present.
Melanie noted that fire department has done some of the local mowing - **Melanie** will consult with Davie Obed re what is required for the RC.
- Indoors - Larry Peck (emailed report - attached)
Eva questioned Larry's suggestion to table the pickleball until fall as Priscilla is busy at present.
Eva will speak with Priscilla.
Re heatpump, **Melanie** will consult with Bill Kasteline who has knowledge in this area.
Kitchen: Calking is needed to the area under the hot tap.
Kitchen clean-up is needed
- Finance – Peggy circulated the financial statement. Capital Account \$116,011; Operating Account \$13,761; the account previously identified as Gaming has been changed to Holding. Parks Canada has been invoiced but payment not received yet.

Peggy has registered the RC with BC Hydro. Not all Smart meters are hooked up so estimates are done for those not connected. A

spreadsheet of Hydro Comparison between 2013 and 2014 was circulated. Noted was significant over-estimates with a follow-up rebate. April usage has gone down.

A spreadsheet on Cinco de Mayo was circulated showing costs and profit from sales. Profit = \$776.60

Donations for Jack Campbell - \$6,280 received to date. Receipts have been sent.

Cheque for the Comedian \$350 + \$100 travel + gst \$54.

Once a cheque is received from Parks and Rec for purchase of pickle ball equipment, Paul Brent will be reimbursed for the purchases.

Coast Capital signing authority now Paul, Peggy, Ingrid.
Melanie will send an email to the signers re the process.

- **Entertainment** - Ingrid & Melanie (Walkathon/Comedy; August Band)
Walkathon, Saturday June 21 , 2014

Motion: Moved & Seconded(Melanie/Linda) that funds raised from the Walkathon be allocated for a Boflex Tread Climber and any excess go to outdoor pickleball equipment.

Motion Failed

Motion: Moved & Seconded (Melanie/Linda) with this year's walkathon, first \$550 funds shall go to remainder of the outdoor pickle ball equipment and a storage container for the equipment. The remainder of funds shall go toward purchase of a TC20 Tread Climber.

Carried.

Discussion: Last year funds from the walkathon were put in general revenue. **Action: Fred** indicated that he may be able to negotiate a wholesale price for the Tread Climber.

- Activities Marketing - **Fred Shadian and Paul Brent** will coordinate a BBQ and comedian performance on the afternoon of the walkathon. There will be pre-sale of tickets at \$5 each, plus \$5 for burger, and \$5 for drinks. **Fred** will focus on a marketing plan.

Other summer activities discussed - August musical revue, 50:50 draw at Lamb BBQ.

- Fundraising - Paul Brent no report.
- Communications - Eva Hage is now more familiar with the RC website so if details of events, minutes and financial reports are sent to her she will post them.
Eva has contacted SITA requesting a more prominent profile for RCS on their website. They seem to be in transition. It was suggested that Katy Dentry might be the person to contact.
Peggy suggested Access or a similar program for tracking membership data might be superior to Excel.
- Development Committee - Larry Peck no report.
- Charitable Status on hold at present. Constitution and Bylaws will need to be reviewed. Revisions will need a Special Meeting, probably early in September.

Old Business:

- Hydro costs update - addressed as part of Financial Report

Other Business

- Redo MOU for Medical Centre - **Melanie** will deal with this once she has data. Peggy to provide spreadsheet data for a percentage increase based on hydro and other operating costs. Currently the Medical Centre pays a set rate on a 5 year agreement. Proposal to be brought for next meeting. **Melanie** will contact Dawn Wood to let her know the MOU is coming up for renewal.
- Hiking as a Rec Centre Activity - Paul Brent noted that a very successful hike took place today (May 19). The next planned hike will be in July.

Gulf Islands Trail Society (GIT) of 5 islands has been proposed with one director from each island (Saltspring, Pender, Mayne, Galiano, Saturna). Their insurance allows coverage for up to 200 km. The insurance will cover liability for private land owners who allow hikers to use trails on their land. At this point there is no Saturna trail system established except for those operated by Parks Canada.

Motion: Moved & Seconded (Bill Schurmbrucker/Linda)
moved that Saturna Rec Centre Society join GITs for one year

as a pilot and agree to share insurance costs up to \$500 per year.

Carried

- Jack Campbell Tribute Report - Eva suggested that a plaque be made for the painting. Also suggested that a wine and cheese event be held at the time of the hanging. **Bill Schermbrucker** will draft a plaque recognizing Jack .
- Saturna Croquet: James White is mowing the proposed area at the ball park. An extension of the watering system may be required. There is support from the Parks and Recreation for use of the outfield as long as it does not interfere with softball.
- Outdoor Pickleball update - Paul Brent has sent an email to Parks & Recreation Commission chair Michel Bourassa thanking them for purchase of the pickleball equipment. Melanie noted that the tennis courts are on School District property and last time there was significant work done on them it was done by the Lions. An assessment of what needs to be done regarding weeds, lining of the courts, etc. will take place on June 7th. This will be done in collaboration with P&R.

New Business

- Kitchen Supplies - whisk for the mixer needs to be replaced (**Melanie**)
- 50/50 Draw at the Lamb BBQ - It was suggested that RCS not pay the 10% to the Community Club as the RC kitchen is used for preparation of the Spanish Rice. An alternative suggestion was to submit an invoice for use of propane for rice prep.
- As well as the email noted above, it was suggested that a letter be sent to Parks & Rec thanking them for the outdoor nets with assurance they will be recognized for their contribution.

Next Meeting June 16th at 19h00 (7pm)

Meeting Adjournment at 8:38 pm.

Larry Peck's emailed report:

Sorry I can't make it to the meeting... Nicky is in Europe and I have to get the kids back to Salt Spring & school for Tuesday AM. If it goes to a vote about your email below, I'm all for SRCS being a member of the GIT Society and making a contribution to insurance. I also vote to support the croquet project at the Ball Field as described in your previous email.

I would also like to see an outdoor activity base at the Rec Centre itself, but this should be a part of a new fundraising initiative for landscaping. We need to ask Priscilla if she has time to have discussion with a committee about doing some drawings, then go from there. Is there any kind of activity that would work on top of the septic field?

You will all notice that the clock is set back (forward) to daylight time and the elevating rig is in the back corner of the gym ready to replace burned out bulbs which are on order. I should also note that there is a problem in the storage area where water valves are located as well as in the area of the electrical room where equipment is blocking access to switches and valves... this will have to be rectified.

Also discovered (on a tour with Andrew) that one of the heat pumps was replaced and the electric power never re-connected. I will have to remind Bill House. It might be a good idea to ask someone who knows the system (Bill & Harvey?) to give a refresher on how it all works. There should be some sort of master diagram and guide as a reference for plumbing, heating, electrical and alarms... also the stage lighting and sound system (presets are good for general use, but there should be instructions for proper oversight and maintenance purposes).

I wonder if our increase in electrical use might be due to a malfunction within the backup heating system. I would like to have a better understanding of it all.

Cheers, Larry