

Saturna Recreation Centre Society

Annual General Meeting Minutes

Date: November 10, 2012

Location: Saturna Recreation Centre, lounge

Directors present: Linda Cunningham , Melanie Gaines , Joan Hoskinson, Andrew Money, Rachel Preston, John Simpson, Michael Vautour

Directors absent: Ron Drane , Dian Johnstone

Minute taker: Amanda Money

General membership present: 20 members

1. CALL TO ORDER: 1:07pm

2. APPROVAL OF THE AGENDA:

Motion: Melanie Gaines moved; Andrew Money seconded to approve the agenda as presented.
Carried unanimously.

3. MINUTES OF NOVEMBER 5, 2011 AGM:

Motion: Joan Hoskinson moved; Andre Fredette seconded to approve the Draft Minutes of the November 5, 2011 AGM, as posted on the SRC website.
Carried unanimously.

4. BUSINESS ARISING FROM THE MINUTES of NOVEMBER 5, 2011 AGM: none.

5. PRESIDENT'S REPORT: John Simpson read aloud the President's report (see appendix 1), which was also circulated. John recognized the members of the 2011-2012 board for their contributions. John made a special mention of Ingrid Gaines for her volunteer minute-taking throughout the year.

Highlights of the President's report were as follows:

- The SRC facility is underutilized: opportunities to increase use are being looked at.
- CAP funding for the internet access point is running out.
- A part time program co-ordinator paid position may be a possible opportunity for grant money.

- The outdoor sign needs to be put back up, and grounds maintained.
- SRCS has obtained a CRD grant to make grounds more attractive. The board has initial plans for a park/picnic area, but would like input from the membership.
- The SRC and ESB 'neighbourhood' was recognized as central to the island and a beautification project should be undertaken to improve the area.
- Fiscal issues were outlined as important: while the budget is fairly sound, unexpected repairs and other costs (i.e. upgrading fire alarm system) can have a big impact on plans for improvements to the facility.

6. TREASURER'S REPORT: Linda Cunningham read highlights from the unaudited financial statements, as follows:

- Between July 1, 2011 – June 30, 2012, there was a \$3,491 increase in revenue.
- Fire alarm system upgrade was a large and unexpected expense.
- Yearly maintenance generally runs between \$40,000.00-\$50,000.00. Membership fees do not cover the funding for this building.
- Revenue is brought in through dinners, dances, etc. But the fiscal situation needs to be addressed as it is not sustainable.
- There is a large payment (of \$6,800.00) for insurance on buildings/contents coming up.
- As of October 31, 2012 the SRCS bank account balances were:
 - Operating account: \$23,472.05
 - Gaming account: \$1.99
 - Restricted account: \$114,953.67.
- The restricted account is a contingency for emergencies and shouldn't be used for an operating budget.
- There was approximately \$1,000.00 of net revenue this fiscal year.

Motion: Melanie Gaines moved; Andrew Money seconded to approve the Treasurer's Report, as presented.

Carried unanimously.

7. COMMENTS FROM THE BOARD: Melanie Gaines thanked John Simpson for a job well done as President, and thanked all the other members of the board for their work.

8. QUESTIONS AND COMMENTS FROM THE GENERAL MEMBERSHIP:

- **Bev Lowsley** asked whether the SRC would be able to maintain the internet access point without CAP grant, since it is an important access point for many people without their own internet access at home. **John Simpson** answered that the Board was hoping to expand the service, not just internet access, but possibly create a business resource centre for the community (i.e. access to a computer, fax, printer). **Linda Cunningham** commented that the Saturna Sunset Scribbler has funded half of the internet costs for the CAP program, and will

continue to do so. **John Simpson** emphasized that the SRCS is not looking to cut services, but rather increase.

- **Al Razutis** expressed concern over the under-utilization of the gym, especially for basketball and other organized sports, in particular the conflict over noise during RMT hours at the medical clinic. The fact that the second basketball hoop, which was ordered last year, has still not been installed completely was also a source of frustration. Al also expressed concern over the state of the facilities, which are in some disrepair, and felt that attention should be brought to that. Al also expressed frustration at lack of notice, or very short notice, by email or web posting about events being held at the SRC. **John Simpson** assured that the Board have tried to use the website more for information access, that there has been some improvement, but there could be much more. **Al Razutis** felt that since the last AGM, there had been much optimistic conversation, but little follow up. He suggested strategies using social media. **John Simpson** suggested that with new Board, there may be one member to be assigned strictly to communication. **John Simpson** explained that the Board was trying to work with the Health Centre to achieve cooperation and compromise in regards to the noise complaints. He also mentioned that there were funds available to upgrade equipment in the exercise room (donations from Saturna Parks and Recreation, and the Saturna Community Club), but that funds must be matched by SRCS before they are released. **Michael Vautour** explained that sometimes information isn't available in a timely manner to be posted on the SRC website, and that many of the events held at the SRC are not SRCS events, and that other groups, such as SIVFD, should be contacted to provide information about their events. He also spoke to fundraising efforts for exercise equipment, and that there will be a fundraising event in the future specifically to raise funds for the needed upgrades to the exercise room.
- **Bev Lowsley** suggested that other organizations should be approached to ensure that they know how to communicate and post their events on the SRC website.
- **Amanda Money** requested that the exercise room be included in the weekly cleaning schedule performed by Wayne Dodd, as it is rarely cleaned. **Melanie Gaines** said that she would communicate this to Wayne.
- **Melanie Gaines** wanted to remind all the membership that all small costs add up, and asked that the membership attend fundraising events to help fund the operation costs of the SRC.
- **John Gaines** commented that the costs of recreation facilities, especially in cities, are usually much higher than what we pay. He suggested that a donation box be installed in the gym and exercise room areas to encourage users to donate more. **Andrew Money** identified that usage by non-members is a problem and costs the SRCS. He felt that enforcing membership fees was a more proactive approach to increasing revenues from membership. **John Simpson** mentioned plans for some user-fee strategies, including switching to coin-operated showers in the washrooms.

9. MOTIONS FROM THE BOARD:

- a. The board recommended and sought a motion that activity fees remain the same as they were for the 2011-12 operating year, as follows:

- **Student or senior:** Annual: \$20.00; Six-month: \$15.00
- **Adult:** Annual: \$40.00; Six-month: \$20.00
- **Family:** Annual: \$70.00; Six-month: \$40.00

Discussion: **Al Razutis** suggested raising fees. **Michael Vautour** expressed that membership went down last year, and that increasing fees didn't seem to be the right move in light of that. **John Simpson** said that the new Board, once elected, could revisit the issue.

Motion: Melanie Gaines moved; Andrew Money seconded that activities fees remain frozen at the 2011-12 rates for the 2012-13 operating year.

Carried with **Amanda Money, Al Razutis**, and one other member voting against.

- b. The board recommended and sought a motion that the number of Board positions increase from nine (9) to twelve (12) seats:

Discussion: **Andree Fredette** asked why. **Linda Cunningham** and **John Simpson** expressed that attendance was often an issue and it was difficult to achieve a quorum with the number of members they had, and that more members would decrease the volunteer load on each individual member.

Motion: Melanie Gaines moved; Andrew Money seconded the number of Board positions increase from nine (9) to twelve (12) seats.

Carried unanimously.

- c. The board recommended and sought a motion that the SRCS continue to have its financial statements issued as "Notice to Reader".

Motion: Linda Cunningham moved; Melanie Gaines seconded that the SRCS continue to have its financial statements issued as "Notice to Reader".

Carried unanimously.

10. NOMINATIONS AND ELECTION OF BOARD MEMBERS: **Ron Monk** spoke to the nomination process, and then presented the nominees as follows:

- Linda Cunningham
- Ryan Dentry
- Melanie Gaines
- Pricilla Haggar
- Raeanne House
- Tom Kochin

- Andrew Money
- Larry Peck
- Rachel Preston
- Bill Scherembrucker
- John Simpson
- Michael Vautour
- Al Razutis

- a. **Nominations from the floor:** there were no other nominations from the floor. **Rachel Preston** declined her nomination.
- b. **Election of the Board:** the following twelve (12) members were appointed to the 2012-13 SRCS Board by acclamation:

- Linda Cunningham
- Ryan Dentry
- Melanie Gaines
- Pricilla Hagggar
- Raeanne House
- Tom Koochin
- Andrew Money
- Larry Peck
- Bill Scherembrucker
- John Simpson
- Michael Vautour
- Al Razutis

11. VISION EXCERCISE: **John Simpson** requested input from the members in attendance as to what their vision was for the future of the SRC, and for suggestions on ways to implement these ideas.

- **Al Razutis** suggested more sports focus, specifically an inter-Gulf Islands basketball tournament, and other activities that could encourage spectators.
- **Al Razutis** also suggested small-scale retreats with a focus on integrating and encouraging small local businesses.
- **Amanda Money** wanted to see more of a recreation-based focus for the SRC, with fitness and sports opportunities for the community. She inquired about specific fundraising activities for the exercise room, such as a walk-a-thon, or other sports-based fundraisers.
- **John Gaines** suggested renting the storage space near the office as an office space or for some other use, as a source of steady monthly income. Some logistical issues were identified, but this was seen as a possibility.

12. ADJOURNMENT: **Linda Cunningham** moved to adjourn at 2:10pm